

STATE OF ALABAMA            )  
   )  
 FRANKLIN COUNTY            )     **FRANKLIN COUNTY COMMISSION**  
   )     **REGULAR MEETING**  
   )     **JANUARY 29, 2024 8:30 AM**

**PRESENT:** Messrs., Chris Wallace, David Hester, and Joseph Baldwin as Members.

**ALSO PRESENT:** Revenue Commissioner Stratt Byars, Solid Waste Manager Gene Ward, Mary Scofield, EMA Director Mary Hallman-Glass, County Administrator Leah Mansell, John Pilati of the *Franklin Free Press*, Jason Collum of Red Bay News, Jessica Thompson, and Evan Hargett.

**CALL TO ORDER**

Chairman Pro Tem Hester called the meeting to order.

**INVOCATION**

The meeting was opened in prayer by Member Chris Wallace.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Member Joseph Baldwin.

**ROLL CALL**

Chairman Pro Tem Hester stated that Chairman Moore was absent due to sickness, as well, as Member Jason Miller due to the birth of his new baby.

**PUBLIC COMMENTS**

Mr. Hester requested to add Resolution to not collect the Administrative Fee on Fire Protection Service Fee as item number six to the agenda.

**APPROVAL OF AGENDA**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the board to approve the addition of item six, a resolution to not collect the Administrative Fee on Fire Protection Service Fee, to the agenda.

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve the overall agenda.

**APPROVAL OF BILLS**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the Board to approve the December bills for payment.

**NEW BUSINESS**

**ANIMAL CONTROL**

**QUOTE FOR ARCHTECTURAL SERVICES**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the Board to approve the quote for architectural services for the construction of a new animal control facility.

Quote as follows:

## ROBERT W. WHITTEN, ARCHITECT

---

118 E. Mobile St. Suite 209  
Florence, Alabama 35630

(256) 767-6338  
rwhitten@hiwaay.net

November 28, 2023

Mr. Jason Baggett, PE  
County Engineer  
600 Park Blvd. N.E.  
Russellville, Alabama 35653

**Re: Fee quote for architectural services for new animal control building**

Dear Mr. Baggett,

I will provide full architectural services for your project based on the Alabama Building Commission's fee schedule (attached). I believe your building will fall under Group II as it is a simple pre-engineered minimum type building. I expect the fee to be 6.9 to 7.0 percent of the cost of the building. This fee includes electrical and mechanical engineering. You will take care of the civil and any civil costs will not be included in the cost of the building.

If this is acceptable to you, then let's sign the standard AIA contract between owner & architect. I can do this before Christmas and may be able to do some start up work on the design. As I mentioned, I expect to have this bidable sometime in February or March.

Let me know as soon as you can as I feel I can start on this sooner than I thought yesterday.

Thank you,

*Robert Whitten*

Robert W. Whitten Architect, LLC

## **BUILDING GROUPS OF THE SCHEDULE**

**Group I:** Industrial buildings without special facilities, parking structures and repetitive garages, simple loft type structures, warehouses exclusive of automated equipment, and other similar utilitarian type buildings.

**Group II:** Armonies, apartments, cold storage facilities, dormitories, exhibition halls, hangers, manufacturing/industrial plants, office buildings without tenant improvements, printing plants, public markets, and service garages.

**Group III:** College classroom facilities, convention facilities, correctional and detention facilities, extended care facilities, gymnasiums (simple, prefabricated-pre-engineered, minimum types shall be classified under Group II), hospitals, institutional dining halls, laboratories, libraries, medical schools, medical office facilities and clinics, mental institutions, office buildings with tenant improvements, parks, playground and recreational facilities, police stations, public health centers, research facilities, schools (elementary and secondary), stadiums, and welfare buildings.

Also, central utilities plants, water supply and distribution plants, sewage treatment and underground systems, electrical sub-stations and primary and secondary distribution systems, roads, bridges and major site improvements when performed as independent projects. When any or all of these types of improvements are incidental to an overall plan of architectural development they will be grouped with the basic architectural service of the overall project unless stated otherwise in the agreement.

**Group IV:** Aquariums, auditoriums, art galleries, college buildings with special facilities, communications buildings, special schools, theaters and similar facilities.

**Group V:** Residences and specialized decorative buildings unless otherwise stated in the agreement. Custom designed furnishings shall be categorized in Group V except when considered incidental to the basic architectural service for a building.

**B. SCHEDULE OF BASIC FEE RATES**

COST OF THE WORK			FEE IN PERCENTAGE				
			BUILDING GROUP				
			I	II	III	IV	V
Up	to	\$100,000	8.0	9.0	10.0	11.0	12.0
100,001	to	200,000	7.0	8.0	9.0	10.0	11.0
200,001	to	300,000	6.0	7.0	8.0	9.0	10.0
300,001	to	400,000	5.9	6.9	7.9	8.9	9.9
400,001	to	500,000	5.8	6.8	7.8	8.8	9.8
500,001	to	600,000	5.7	6.7	7.7	8.7	9.7
600,001	to	700,000	5.6	6.6	7.6	8.6	9.6
700,001	to	800,000	5.5	6.5	7.5	8.5	9.5
800,001	to	900,000	5.4	6.4	7.4	8.4	9.4
900,001	to	1,000,000	5.3	6.3	7.3	8.3	9.3

**HIGHWAY DEPARTMENT**

**RESIGNATION OF ROADWAY MAINTENANCE TECHNICIAN I**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve the resignation of Lila Duncan effective December 11, 2023.

Letter as follows:

COUNTY ENGINEER  
Jason Baggett



TELEPHONE - (256) 332-8434  
EMAIL - jasonb@franklincountyal.org

Franklin County Highway Department  
P.O. BOX 717  
RUSSELLVILLE, ALABAMA 35653

January 3, 2024

Honorable Barry Moore  
Chairman  
Franklin County Commission  
P.O. Box 1028  
Russellville, AL 35653

RE: Resignation – Lila Duncan

Dear Judge Moore:

This letter is to inform you and the Franklin County Commission that Lila Duncan resigned from her position on December 11, 2023. I'm thankful for Lila's hard work over the years and it's been a pleasure working with her.

Please see the attached letter from Lila regarding her resignation.

Sincerely,

A handwritten signature in blue ink that reads "Jason Baggett".

Jason Baggett, PE  
County Engineer

Cc: File

Subject **Fwd: Resignation Letter**  
From Lila Duncan <lilalynnduncan@icloud.com>  
To <mnichols@hiwaay.net>  
Date 2023-12-11 2:07 pm

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Sent from my iPhone

Begin forwarded message:

**From:** Lila Duncan <lilalynnduncan@icloud.com>  
**Date:** December 11, 2023 at 1:03:46 PM CST  
**To:** [lilalynnduncan@icloud.com](mailto:lilalynnduncan@icloud.com)  
**Subject:** Resignation Letter

To Whom It May Concern:

I Lila Lynn Duncan being unable to perform the duties required to work at the Franklin County Highway Department because of an onset of a health condition that is beyond my control have decided to resign from the Franklin County Highway Department as of this day 11 December 2023.

Sincerely

  
Lila Lynn Duncan

Sent from my iPhone



**ADVERTISE FOR ROADWAY MAINTENANCE TECHNICIAN I**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve to advertise for the Roadway Maintenance Technician I position.

**HIRE ROADWAY MAINTENANCE TECHNICIAN I**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve to hire Walter Chamblee effective January 22, 2024 for Roadway Maintenance Technician I.

Letter as follows:

COUNTY ENGINEER  
Jason Baggett



TELEPHONE - (256) 332-8434  
EMAIL - jasonb@franklincountyal.org

Franklin County Highway Department  
P.O. BOX 717  
RUSSELLVILLE, ALABAMA 35653

January 3, 2024

Honorable Barry Moore  
Chairman  
Franklin County Commission  
P.O. Box 1028  
Russellville, AL 35653

RE: Roadway Maintenance Technician (RMT) I

Dear Judge Moore:

The purpose of this letter is to recommend Walter "Wade" Chamblee for the vacant RMT I position at the Franklin County Highway Department. Upon the approval of the County Commission Wade will start at Step 2 (\$14.06/Hr) on the RMT I scale effective January 22, 2024. Thank you for your assistance in this matter.

If you have any questions or need any additional information, please inform me.

Sincerely,

A handwritten signature in blue ink that reads "Jason Baggett".

Jason Baggett, PE  
County Engineer

Cc: File

**FMLA LEAVE FOR EMPLOYEE**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the board to approve FMLA leave for employee Jason Devaney for January 1 – February 26, 2024.

Letter as follows:

COUNTY ENGINEER  
Jason Baggett



TELEPHONE - (256) 332-8434  
EMAIL - jasonb@franklincountyal.org

Franklin County Highway Department  
P.O. BOX 717  
RUSSELLVILLE, ALABAMA 35653

January 3, 2024

Honorable Barry Moore  
Chairman  
Franklin County Commission  
P.O. Box 1028  
Russellville, AL 35653

RE: FMLA Leave – Jason Devaney

Dear Judge Moore:

This letter is to inform you and the Franklin County Commission that Jason Devaney is requesting to be placed on FMLA effective January 1, 2024, and is anticipated to return to work on February 26, 2024.

If you have any questions or need any additional information, please inform me.

Sincerely,

A handwritten signature in blue ink that reads "Jason Baggett".

Jason Baggett, PE  
County Engineer

Cc: File

**RETIREMENT OF EMPLOYEE**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve the retirement of Wade Hacker effective, February 1, 2024.

Letter as follows:

COUNTY ENGINEER  
Jason Baggett



TELEPHONE - (256) 332-8434  
EMAIL - jasonb@franklincountyal.org

Franklin County Highway Department  
P.O. BOX 717  
RUSSELLVILLE, ALABAMA 35653

January 3, 2024

Honorable Barry Moore  
Chairman  
Franklin County Commission  
P.O. Box 1028  
Russellville, AL 35653

RE: Retirement – Wade Hacker

Dear Judge Moore:

This letter is to inform you and the Franklin County Commission that Wade Hacker is scheduled to retire effective February 1, 2024. Wade has been a crucial member of the Highway Department for 10 years; his skill, dedication, and leadership will truly be missed. It's been a pleasure working with Wade and I wish him and his family the very best in retirement.

Sincerely,

A handwritten signature in blue ink that reads "Jason Baggett".

Jason Baggett, PE  
County Engineer

Cc: File

**ADVERTISE FOR EQUIPMENT MAINTENANCE TECHNICIAN II**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve to the advertisement for the Equipment Maintenance Technician II position.

**FY23 COUNTY REBUILD ALABAMA ANNUAL REPORT**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve FY23 County Rebuild Alabama Annual Report.

Report as follows:



# FY 2023 County Rebuild Alabama Annual Report

## Franklin County



Map Index	Project No.	Road Name/Number	Begin		End		Road Improvement Project	Bridge Improvement Project	Project Length (miles)	Description of Work	Method in Which Rebuild Funds Were Utilized					Original CTP (Yes or No)	CRAE or FAEF	CRAE Amount	FAEF Amount		
			Lat.	Long.	Lat.	Long.					Amount of Rebuild Alabama Funding Expended in Current Fiscal Year	Amount Expended Utilizing Competitive Bid	Amount Expended Utilizing Public Works	Amount Expended from Competitive and/or Public Works	Percent Complete						
										Beginning Balance								\$0.00	\$0.00		
										Annual Revenue Received by County								\$883,343.89	\$441,994.92		
										Rebuild Funds Received from Municipalities through MOUs								\$0.00	\$0.00		
N/A	RA-FOP 30-01-23	Hwy 77	34.4900	-87.6730	34.5140	-87.6630	X		1.71	Resurface & Traffic Stripe Hwy 77 From AL-24 to Hwy 48	\$286,459.84	\$286,459.84			100.0%	Y	FAEF / CRAE	\$252,328.47	\$34,131.37		
N/A	RA-FOP 30-02-23	Hwy 124	34.4490	-88.0650	34.4520	-88.0270	X		2.45	Resurface & Traffic Stripe Hwy 124 From AL-24 to AL-24	\$407,863.55	\$407,863.55			100.0%	Y	FAEF		\$407,863.55		
N/A	RA-FOP 30-03-23	Leibelier Road	34.4558	-88.0452	34.4608	-88.0383	X		0.59	Resurface & Traffic Stripe Leibelier Road from Hwy 124 to Hwy 23	\$75,119.38	\$75,119.38			100.0%	Y	CRAE	\$75,119.38			
N/A	RA-FOP 30-04-23	Alburn Road	34.5086	-87.8517	34.5146	-87.8585	X		0.64	Resurface Alburn Road from Hwy 41 to Dead End	\$23,699.50	\$23,699.50			100.0%	Y	CRAE	\$23,699.50			
N/A	RA-FOP 30-05-23	Hwy 175	34.3902	-87.6745	34.3898	-87.6455	X		1.81	Resurface & Traffic Stripe Hwy 175 from Hwy 75 to AL-203	\$143,894.03	\$143,894.03			100.0%	Y	CRAE	\$143,894.03			
N/A	RA-FOP 30-06-23	Shady Grove Road	34.5306	-87.8950	34.5522	-87.8795	X		1.83	Resurface Shady Grove Road from Lost Creek Road to OB Taylor Road	\$58,875.68	\$58,875.68			100.0%	Y	CRAE	\$58,875.68			
N/A	RA-FOP 30-07-23	Zellie Barnes Road	34.4960	-87.6881	34.5054	-87.6993	X		0.52	Resurface Zellie Barnes Road from Hwy 48 to Dead End	\$20,253.43	\$20,253.43			100.0%	Y	CRAE	\$20,253.43			
Note: Only Rebuild Alabama Funds are intended to be reported		Total Miles Addressed this Fiscal Year (Total Mileage Does Not Include Bridge Projects)		9.51		Total Rebuild Funds Expended this Fiscal Year		\$1,016,095.49		\$1,016,095.49		\$0.00		\$0.00		Total CRAE/FAEF Remaining		\$369,243.32		\$0.00	
Percent of Rebuild Funds Expended in Compliance with Section 11f on the Rebuild Alabama Act												77%									

Remarks

No CTP Amendments were made in FY 2023



**FY24 REBUILD ALABAMA ACT ANNUAL GRANT PROGRAM APPLICATION**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the board to approve FY24 Rebuild Alabama Act Annual Grant Program Application.

**SHERIFF'S OFFICE/JAIL**

**HIRE DEPUTY**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the Board to approve to table the hiring of a deputy at this time

**TERMINATION OF CORRECTIONS OFFICER/DISPATCHER**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the Board to approve the termination of Corrections Officer/Dispatcher Lucas Stonecipher, effective December 15,2023.

**ADVERTISE FOR CORRECTIONS OFFICER/DISPATCHER**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the Board to approve to advertise for the vacant Corrections Officer/Dispatcher position.

Letter as follows:



SHANNON OLIVER  
SHERIFF

# FRANKLIN COUNTY SHERIFF'S OFFICE

748 WALNUT GATE ROAD  
RUSSELLVILLE, ALABAMA 35654

OFFICE 256-332-8811

JAIL 256-332-8425

FAX 256-332-8816

December 21, 2023

Barry Moore, Chairman  
Franklin County Commission  
PO Box 1028  
Russellville, AL 35653

Gentlemen,

With a regrettable but unavoidable decision I am terminating Lucas Stonecipher, Effective December 15, 2023. I am requesting that you advertise for Correction Officer/Dispatcher position as soon as possible. He walked out.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Oliver".

Shannon Oliver  
Sheriff

**HIRE TEMPORARY CORRECTIONS OFFICER/DISPATCHER**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the Board to approve to hire Jered Yancey as a temporary Corrections Officer/Dispatcher, effective December 29, 2023.

Letter as follows:



SHANNON OLIVER  
SHERIFF

# FRANKLIN COUNTY SHERIFF'S OFFICE

748 WALNUT GATE ROAD  
RUSSELLVILLE, ALABAMA 35654

OFFICE 256-332-8811  
JAIL 256-332-8425  
FAX 256-332-8816

December 27, 2023

Barry Moore, Chairman  
Franklin County Commission  
PO Box 1028  
Russellville, AL 35653

Gentlemen,

I am hiring Jered Yancey as a temporary Correction Officer / Dispatcher.  
Effective December 29, 2023.

Sincerely,

A handwritten signature in black ink, appearing to be "S.O.", written over the word "Sincerely,".

Shannon Oliver  
Sheriff

**HIRE TEMPORARY, PART TIME OFFICE CLERK**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the Board to approve to hire Abbey Poore as temporary part time office clerk, effective January 15, 2023.

Letter as follows:



SHANNON OLIVER  
SHERIFF

# FRANKLIN COUNTY SHERIFF'S OFFICE

748 WALNUT GATE ROAD  
RUSSELLVILLE, ALABAMA 35654

OFFICE 256-332-8811  
JAIL 256-332-8425  
FAX 256-332-8816

January 2, 2024

Barry Moore, Chairman  
Franklin County Commission  
PO Box 1028  
Russellville, AL 35653

Gentlemen,

I am hiring Abbey Poore as a temporary part time Office Clerk. Working 29 hours or less. Effective January 15, 2024.

Sincerely,

A handwritten signature in black ink, appearing to be "SO", written over a horizontal line.

Shannon Oliver  
Sheriff

**RESOLUTION TO USE LATCF FUNDS FOR AEDS**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the Board to approve to table the resolution to use LATCF funds for AEDs until more information can be gathered.

**SOLID WASTE**

**HIRE HEAVY EQUIPMENT OPERATOR**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the board to approve the hire of Keith Slaton as a full-time heavy equipment operator as of 01/09/2024.

Letter as follows:



# FRANKLIN COUNTY SOLID WASTE

P.O. Box 1205  
RUSSELLVILLE, ALABAMA 35653



PHONE (256) 332-8412  
FAX (256) 332-8855



January 8, 2024

Judge Barry Moore  
Commission Chairman  
Franklin County Commissioners  
P.O.Box 1028  
Russellville, AL 35653

Re: Heavy Equipment Operator

Gentleman,

We are requesting to hire Keith Slaton full time for the Heavy Equipment Operator position with a hire date of January 9, 2024.

Thank you,

A handwritten signature in black ink, appearing to read "Robert Ward".

Robert Ward  
Landfill Manager  
Franklin County Solid Waste  
(256) 332-8412



**MILEAGE**

It is on motion of Mr. Joseph Baldwin, second by Mr. Chris Wallace, unanimously ordered, adjudged and decreed by the board to approve the State of Alabama mileage rate of \$0.67/ mile as of January 01, 2024.

Mileage as follows:



State of Alabama

Comptroller

Kathleen D. Baxter, PhD, CGFM, CPM

Q

## Mileage Rates

- ~~Effective January 1, 2024, the mileage rate is 67 cents per mile.~~
- ~~Effective January 1, 2023, the mileage rate is 65.5 cents per mile.~~
- ~~Effective July 1, 2022, the mileage rate is 62.5 cents per mile.~~
- Effective January 1, 2022, the mileage rate is 58.5 cents per mile.
- Effective January 1, 2021, the mileage rate is 56 cents per mile.
- Effective January 1, 2020, the mileage rate is 57.5 cents per mile.
- Effective January 1, 2019, the mileage rate is 58 cents per mile.
- Effective January 1, 2018, the mileage rate is 54.5 cents per mile.
- Effective January 1, 2017, the mileage rate is 53.5 cents per mile.
- Effective January 1, 2016, the mileage rate is 54 cents per mile.
- Effective January 1, 2015, the mileage rate is 57.5 cents per mile.
- Effective January 1, 2014, the mileage rate is 56 cents per mile.
- Effective January 1, 2013, the mileage rate is 56.5 cents per mile.
- Effective July 1, 2011, the mileage rate is 55.5 cents per mile.
- Effective January 1, 2011, the mileage rate is 51 cents per mile.
- Effective January 1, 2010, the mileage rate is 50 cents per mile.
- Effective January 1, 2009, the mileage rate is 55 cents per mile.

State Comptroller's Office  
State of Alabama, Dept. Of Finance  
100 North Union Street, Suite 220  
Montgomery, AL 36130  
(334) 242-7063

### Links

Department of Finance

Governor's Office

**RESOLUTION NOT TO COLLECT ADMINISTRATIVE FEE ON FIRE PROTECTION FEES**

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, unanimously ordered, adjudged and decreed by the board to approve resolution to not collect the administrative fee on the fire protection fees.

Resolution as follows:

FRANKLIN COUNTY COMMISSION

RESOLUTION AUTHORIZING COMMISSION NOT TO COLLECT ADMINISTRATION FEE  
ON FIRE PROTECTION SERVICE FEE

WHEREAS, the Franklin County Commission supports the volunteer fire districts in Franklin County, Alabama, and is committed to the health, safety, and welfare of the citizens of the county.

WHEREAS, the Fire Protection Service Fee was passed by Franklin County voters, Franklin County Alabama Law Act No., 2015-513 to provide funding for the volunteer fire districts.

WHEREAS, the fee not exceeding six dollars (\$6) a month, is collected annually with property tax payments for the purpose of funding fire protection services in each volunteer fire district and,

WHEREAS, the Commission elected not to collect the administrative fee not exceeding three percent and,

WHEREAS, the Fire Protection Service Fee collection approve the 14<sup>th</sup> day of August, 2015.

WHEREAS we believe this will serve the best interest of all citizens of Franklin County.

Done this 29 day of January, 2024.

FRANKLIN COUNTY COMMISSION

Absent

Barry Moore, Chairman

Chris Wallace

Chris Wallace, District I

Absent

Jason Miller, District II

Joseph Baldwin

Joseph Baldwin, District III

David Hester

David Hester, District IV

ATTEST:

Leah Mansell

Leah Mansell, County Administrator

**ADJOURNMENT**

Chairman Pro Tem Hester thanked everyone for attending the meeting.

It is on motion of Mr. Chris Wallace, second by Mr. Joseph Baldwin, that the meeting be adjourned.

Absent

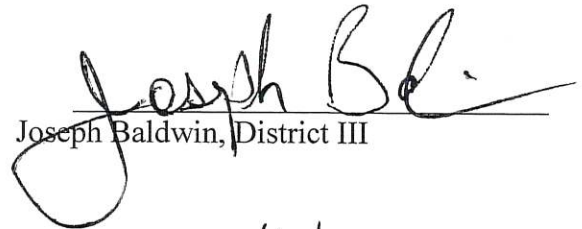
Barry Moore, Chairman



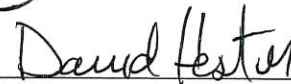
Chris Wallace, District I

Absent

Jason Miller, District II



Joseph Baldwin, District III



David Hester, District IV